

Call to Order July 7th - 7:25

Attendance:

Trustees: Ann Scott, Lyle Troxell, Karen Scarborough - Mark Hoagland (MCT Rep) - arriving at 7:45pm Cathy Smith joined us

Former Meeting (may 10th, 2011)

Approved meeting minutes.

Treasures Report

We received Treasures Report in writing - will be attached to these minutes.

Accepted Unanimously

Wall Issue

Lyle to write up scope of work for leaking window and submitted too multiple contractors by August meeting. 8 foot section of wall, strip existing siding, add footer and header, add vapor barrier and install replacement material to match existing siding. With optional instillation.

Contractor to be responsible for permitting at the county.

Ann spoke with Linda Phillips from the county, she offered to help facilitate the paperwork.

7:45 pm - Cathy Smith joined us

Park Hall Manager Job Description

Cathy submitted a rough-draft (attached).

Ann brought up process for rental collection including delinquent accounts.

Proof of insurance --- and access to hall including key management.

We also might want to put percentages of time in each area.

We will work further on this document.

Hiring Mark as backup PT Manager

Dick Mills picks up mail at

PO 1027

Ben Lomond, CA, 95005

Offer Job to Mark Hoagland

Lyle or Cathy to write up offer to Mark Hoagland.

up to 20 - 40 per month,

\$15/ hour

Ann went over Rentals

We have a potential rental.

Problem with insurance for renters

Cathy willing to talk to out insurance agent about possibly providing event coverage.

Also what issues are involved with alcohol.

Purchase of program ads to rent the hall; placement of hall rental sign on marquee

We are interested in supporting our renters and advertising our space.

No Renters Should Advertise without getting us paperwork

Trustees get one day free a year.

must provide insurance

Lyle and Ann to get together to go over internet

-- adjourned 2011-07-11 9pm