

Call to Order May 14th - 7:07pm

In Attendance: Trustees: Dick Mills, Ann Scott, Cathy Smith, and Lyle Troxell

MCT Rep: Mark Hogland

Approved Prior Minutes 7:12pm

Trustees Report - Dick

Didn't take in much money this month. Only one check from Mill Street and from High School.

Report Attached -

Talk about weather we owe any more money to DMS construction

Talk about new lighting fixtures

Approved Report 7:15

Calendaring of Park Hall

MCT has been reducing rental dates and there was a discussion about weather we should have them pay for it.

Mark and Ann agree that perhaps a specific time of cancel w/o penalties should be specified in the rental agreement.

Lyle suggests we do not charge them for these changes and agrees with Mark and Ann - discussion on weather this should be one month / 3 weeks - or what?

Website

Wordpress website - Lyle proposes that the approved meeting minutes and treasure report go onto the website - all agreed.

7:23pm

Managers Report

Key Lock Box: Mark did get it off. But it does need to be replaced. The question is, should we figure out who is responsible for the broken lock.

Lyle suggests that we incur the cost of the new lock. - we all agree.

Ann suggest that in future we do not hand out extra combos for a tenet and instead direct them to speak to the organization's representative.

Side door issue - is it safe or fixed to the level it should be?

Mark : "Functionally the door is fine." - He says that people will not hurt people.

So it is now a cosmetic issue. - Gaffe taped panic bar cover.

We all agree that it is a bummer but just part of the age of the doors. And thanks to Mark for "patching it, and making it safe."

There was a spill on the back stage carpet - Ann spoke with Albert (MCT) about this - and directed him to a carpet cleaner. Albert said no problem. Ann still feels that it has not been cleaned. What up with that?

TODO: Ann to contact Albert again.

Ann says - MCT has not closed the stage sides.

Mark says that MCT was not aware that this was a responsibility.

Lyle asks why do we need the sides closed?

Discussion about what is our responsibility in making the access to the underpart of the stage for children and the like. **We need to add a warning to renters that this building is not secure and safe for children. And that children must be supervised.**

Lyle suggested that we close the "under original stage" with removable panels - and use blacks to close off the sides for cosmetic and some minimal deterrence. - Passes at 7:47

Lyle to explain this to MCT and ask that they do this work.

We need an updated insurance certificate for LPRT's. Ann is getting that. Ann will let us know if there are any issues further about this. - This will be handled by Tuesday the 21st of May - or Ann will inform us.

Ann thought but did not confirm that the insurance we had on record was covering this period.

Ann wants to be treated better. Ann brought up that during LPRT fundraiser Cecilia said "isn't that your job." very rudely when Ann did not want to give the lock-box code via text but rather verbally over the phone.

Ann would like the trustees to: put something in writing that when you are rude to a trustee there is a consequence.

Lyle suggests: that Ann works on some verbiage for this kind of consequence and that we can look at it at the next meeting.

Project for Rental Agreement

MCT and LPRT has responded.

It is clear that Lyle's proposal was a little high (equivalent to a 29% increase)

Lyle will look into making this a %15 percent and still work on making the rates more clear.

LPRT and MCT brought up management issues:

Garbage space is too small. We feel that this needs to be tested (see former meeting minutes)

Ann to look into increase costs for more garbage.

Complaint about Paper Goods not being stocked - and MCT has been purchasing it.

The paper products have been moved around during construction - and are now in the chair closet.

Lyle: "how much are we paying on paper products" ?

Ann picks these paper products up.

Lyle to inform renters to inform Lyle if products are not stocked.

Lyle brings up dirty bathrooms -

Ann cleans the bathrooms twice a month.

Ann to figure out how to clean the urinals.

We all feel that cleaning weekly would better (bathrooms - and restock)

Cathy to look into cleaning service for bathrooms weekly.

8:12

Managers Job Description

Lyle to format the job description and possibly address some of LPRT's concerns and make sure that some of those issues are addressed in the job description.

Possibly pulling out janitor service?

Rental For Tenets

Lyle to talk to renters (see former meeting minutes)

Internet

Lyle has spoken with Cruzio - getting Static IP and they will come down and install stuff.

Blue Plaq for building

We got it.

8:20